

Annex A- Printing Specifications

Request for printing and binding of the Layout designing / printing of a document of 36 pages (10%Heading & titles 10 % Pictures & Logo 15% & 75% writeup. The number of pages for each handbook is stated in Annex B and paper size is DIN A4, plus front and back cover pages.

The following are the printing specification.

- The book will have the following components
- Size of paper: A4
- Coloured printing (double sided), preferably offset
- Includes maps, icons and photographs
- 125-gram Matt inside (optional, please advise if less)
- 320-gram cover + cellophane R/V Book Bind
- Glue binding (provide other options if available)
- Pre-production approval by UNHCR
- Proper Cutting of edges

If paper specifications are not met, UNHCR will not accept the delivery nor pay.

Any quality deficiencies such as irregular colours, binding or incomplete copies will entitle UNHCR to reject the whole quantity.